

Agenda Item – No. 2

Minutes – October 14, 2021 Regular Board Meeting

Action:

1. Approve the Minutes of the October 14, 2021 Regular Board Meeting

Staff Resource(s):

J. Daniels, Secretary/CEO

April Downs, Executive Assistant

External Resource(s):

N/A

Background/Explanation:

Parliamentary Procedure

Time Sensitivity:

None

Funding Source:

N/A

MWBE/DBE/Section 3:

N/A

Attachments:

Transcribed Minutes

Mission Statement

To provide and develop quality affordable housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization

**MINUTES OF THE REGULAR MEETING AND PUBLIC HEARING OF THE BOARD OF
COMMISSIONERS OF THE HOUSING AUTHORITY OF EAST BATON ROUGE PARISH
VIA VIDEO AND TELECONFERENCE
OCTOBER 14, 2021 AT 12:00 PM**

The Board of Commissioners for the Housing Authority of East Baton Rouge Parish convened in Regular Session on Thursday, October 14, 2021 at 12:00 pm via video and teleconference meeting.

Meeting Called to Order **Commissioner Philip Smith, Jr., Second Vice-Chair**

Invocation

Roll Call:

Members Present **Commissioner Philip Smith, Jr., Second Vice-Chair**
Commissioner Tyra Banks
Commissioner Chris Brown
Commissioner Lynn Farris
Commissioner Justin Gaudet

Members Absent **Commissioner Dianna Payton, Chair**
Commissioner Al Barron, Vice-Chair

QUORUM PRESENT

Public Comments

None were voiced. Public comment period was closed.

**AGENDA ITEM NUMBER 1:
CERTIFICATION OF INABILITY TO OPERATE DUE TO LACK OF QUORUM**

No action taken for this item.

**AGENDA ITEM NUMBER 2:
APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE EAST BATON ROUGE
PARISH HOUSING AUTHORITY HELD SEPTEMBER 23, 2021**

Motion was made by Commissioner Brown to approve the minutes for the regular meeting held on September 23, 2021 and Commissioner Farris seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

Mission Statement

To provide and develop quality affordable housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization

**AGENDA ITEM NUMBER 3:
FY2020 PUBLIC HOUSING COLLECTION LOSS
RESOLUTION NO. 2021-17**

Ms. Bayham presented the item. She stated that at the end of the fiscal year, the agency writes off collection losses when families leave the program owing money to the agency. Commissioner Brown made a motion to approve, and Commissioner Farris seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

**AGENDA ITEM NUMBER 4:
VEHICLE DISPOSITION
RESOLUTION NO. 2021-18**

Ms. Bayham presented the item. She stated that this was an agency vehicle, a Chevy Malibu was involved in an accident resulting in total loss, but no injuries. Commissioner Brown made a motion to approve, and Commissioner Farris seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

**AGENDA ITEM NUMBER 5:
ASSET REPOSITIONING: RAD RESERVE ACCOUNTS
RESOLUTION NO. 2021-19**

Ms. Bayham presented the item. She stated that as part of RAD conversion, we closed on Autumn Place and Willow Creek in August. There are 14 Public Housing units each to be converted to project based. She further stated that we are working on closing River South Phase I. River South Phase I has 33 units to be converted to project based. We are required to maintain replacement reserve accounts. This agenda item is to approve opening reserve accounts, one for Autumn Place, Willow Creek, and River South in addition to the operating account for River South.

Commissioner Brown made a motion to approve, and Commissioner Farris seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

AGENDA ITEM NUMBER 6:

Mission Statement

To provide and develop quality affordable housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization

ASSET REPOSITIONING: CYPRESS RIVER LOFTS

a. LOUISIANA DOTD- EBRPHA LAND ACQUISITION APPROVAL

RESOLUTION NO. 2021-21

Mr. Daniels presented the item. He recalled that in 2016 LADOTD met to discuss the proposed Highland Road exit on I-10. The exit was proposed to go through River South Phase II. A reconfiguration was negotiated for the exit. Motion was made by Commissioner Brown to approve, and Commissioner Farris seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

b. HUD DISPOSITION APPLICATION

RESOLUTION NO. 2021- 21

Mr. Daniels presented the item. He stated that this agenda item supports the previous agenda item. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

CHIEF EXECUTIVE OFFICER REPORT

a. EXECUTIVE UPDATE

b. ASSET REPOSITIONING STRATEGY REPORT

Mr. Daniels presented this item. He stated that opportunities for the Housing Choice Voucher program continues to lease with the 6 million provided to EBRPHA. This will add 800 vouchers. HUD D.C. and regional offices asked EBRPHA to assist with St. James Housing Authority with their recovery efforts to relocate and port due to the hurricane. Two applications to be submitted in the QAP round, Cypress at Ardentale and Duane Street. The new website was completed within 30 days. It launched October 1, 2021. He asked for feedback on the new website. He mentioned Ms. Bayham's retirement and thanked her for her contributions to the agency.

DEPARTMENTAL REPORTS

c. CHIEF OPERATING OFFICER REPORT

Ms. Bayham presented this report. She stated that charts were included in the COO report of the board packet. The charts included staff activities of the programs and services to the families. Regarding finance, they were preparing to close out for the year and report to HUD. She stated that finance reports were provided in the board packet.

d. FINANCIAL STATEMENTS & REPORTS (SEPTEMBER 2021)

e. HOUSING CHOICE VOUCHER PROGRAM

Mission Statement

To provide and develop quality affordable housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization