

Agenda Item – No. 1

Minutes – July 13, 2023 Regular Board Meeting

Action:

1. Approve the Minutes of the July 13, 2023 Regular Board Meeting

Staff Resource(s):

J. Daniels, Secretary/CEO

April Downs, Asst. Board Secretary

External Resource(s):

N/A

Background/Explanation:

Parliamentary Procedure

Time Sensitivity:

None

Funding Source:

N/A

MWBE/DBE/Section 3:

N/A

Attachments:

Transcribed Minutes

Mission Statement

To provide and develop quality affordable housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization

**MINUTES OF THE REGULAR MEETING AND PUBLIC HEARING OF THE BOARD OF
COMMISSIONERS OF THE HOUSING AUTHORITY OF EAST BATON ROUGE PARISH MAIN
OFFICE AT 4731 NORTH BOULEVARD
July 13, 2023 AT 12:00 PM**

The Board of Commissioners for the Housing Authority of East Baton Rouge Parish convened in Regular Session on Thursday, July 13, 2023 at 12:00 pm at the main office 4731 North Boulevard, Baton Rouge, LA 70806.

Meeting Called to Order **Commissioner Al Barron, Vice Chair**

Invocation **Commissioner Chris Brown**

Roll Call:

Members Present **Commissioner Al Barron, Vice Chair**
Commissioner Chris Brown
Commissioner Justin Gaudet
Commissioner Brandon Kelly
Commissioner Terry Landry, Jr.

Members Absent **Commissioner Dianna Payton, Chair**
Commissioner Lynn Farris

QUORUM PRESENT

Public Comments

The floor was open for public comments. None were voiced. Public comment period was closed.

AGENDA ITEM NUMBER 1:

**APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE EAST BATON ROUGE
PARISH HOUSING AUTHORITY HELD MAY 11, 2023**

Motion was made by Commissioner Gaudet to approve the minutes for the regular meeting held on May 11, 2023, and Commissioner Kelly seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

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**AGENDA ITEM NUMBER 2:
PRESENTATION OF FY2022 INDEPENDENT AUDIT
RESOLUTION NO. 2023-11**

Ms. Gaby Miller presented the FY2022 Audit. Motion was made by Commissioner Brown to approve the audit and Commissioner Kelly seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

**AGENDA ITEM NUMBER 3:
ADMINISTRATIVE CORRECTION:
PARTNERS SOUTHEAST BOARD APPOINTMENT: BRANDON KELLY
RESOLUTION NO. 2023-12**

Mr. Daniels explained there was an error in appointing Brandon Kelly to Partners Southeast Board of Directors and resolution 2023-12 would rescind the previous resolution. Commissioner Kelly made a motion to approve, and Commissioner Barron seconded. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

**AGENDA ITEM NUMBER 4:
CHIEF EXECUTIVE OFFICER REPORT
a. EXECUTIVE UPDATE**

Mr. Daniels updated the board on the pieces of legislation that were closely monitored during this past session.

**AGENDA ITEM NUMBER 5:
DEPARTMENTAL REPORTS**

- A. CHIEF OPERATING OFFICER REPORT**
 - a. HOUSING CHOICE VOUCHER PROGRAM**
 - b. AFFORDABLE HOUSING**
 - c. CAPITAL FUND PROGRAM**
 - d. HUMAN RESOURCES**

- B. CHIEF FINANCIAL OFFICER REPORT**
 - a. FINANCIAL STATEMENTS & REPORTS (APRIL/MAY2023)**

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Mr. Daniels introduced Ms. Shannon Sterling as the new Chief Financial Officer for EBRPHA. He presented the financials. The departmental reports were included in the board packets distributed to the board members prior to the board meeting. The finances were presented as related to our budget. He asked if there were any questions. None were voiced. This concluded the report.

**AGENDA ITEM NUMBER 6:
BR CHOICE NEIGHBORHOOD REPORT**

Ms. Brown updated the board on the activities of CNI. She stated that we were awarded a nine percent deal by LHC.

**AGENDA ITEM NUMBER 7:
PARTNERS SOUTHEAST COO REPORT**

The departmental reports were included in the board packets distributed to the board members prior to the board meeting. No further questions were voiced.

This concluded the departmental reports.

**AGENDA ITEM NUMBER 8:
NEW BUSINESS**

No new business was addressed.

**AGENDA ITEM NUMBER 9:
ADJOURNMENT**

MEETING ADJOURNED

APPROVED

Dianna Payton
Chair
East Baton Rouge Parish Housing Authority

J. Wesley Daniels, Jr.
Secretary/Chief Executive Officer
East Baton Rouge Parish Housing Authority