

**MINUTES OF THE REGULAR MEETING AND PUBLIC HEARING OF THE BOARD OF
COMMISSIONERS OF THE HOUSING AUTHORITY OF EAST BATON ROUGE PARISH
MAIN OFFICE, 4731 NORTH BOULEVARD
DECEMBER 12, 2019 AT 12:00 PM**

The Board of Commissioners for the Housing Authority of East Baton Rouge Parish convened in Regular Session on Thursday, December 12, 2019 at 12:00 pm in the Main Office located at 4731 North Boulevard.

Meeting Called to Order **Commissioner Dianna Payton, Chair**

Invocation **Commissioner Chris Brown**

Pledge of Allegiance

Roll Call:

Members Present: **Commissioner Dianna Payton, Chair**
 Commissioner Chris Brown
 Commissioner Al Barron, Vice-Chair
 Commissioner Philip Smith, Jr.

Members Absent: **Commissioner LaMiesa Bonton**
 Commissioner Tyra Banks

QUORUM PRESENT

Public Comments

Commissioner Payton asked if there were any public comments to be made. No public comments were voiced. Public comment period closed.

**AGENDA ITEM NUMBER 1:
APPROVAL OF THE MINUTES OF THE REGULAR MEETING OF THE EAST BATON ROUGE
PARISH HOUSING AUTHORITY HELD NOVEMBER 21, 2019.**

Motion was made by Commissioner Barron to approve the minutes for the regular meeting held on November 21, 2019 and Commissioner Smith seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

Mission Statement

To provide and develop quality affordable housing opportunities for individuals and families while promoting self-sufficiency and neighborhood revitalization

**AGENDA ITEM NUMBER 2:
CHOICE NEIGHBORHOOD: ACQUISITION OF 2080 N. ARDENWOOD DRIVE
RESOLUTION NUMBER 2019-28**

Mr. Daniels presented the agenda item. He explained the location of the property as a gateway to the Choice Neighborhood development and would be a strategically beneficial parcel to acquire. The acquisition of this property had been discussed previously. However, the use of the property was still undecided at present. This resolution would authorize the negotiation and execution of the purchase and sale agreement.

Motion was made by Commissioner Barron to authorize the negotiation of the purchase and sale agreement for 2080 N. Ardenwood Drive and Commissioner Brown seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

**AGENDA ITEM NUMBER 3:
PARTNERS SOUTHEAST BOARD APPOINTMENT
RESOLUTION NUMBER 2019-29**

Mr. Daniels stated that Mr. Samuel Sanders, President of the Partners Southeast Board, expressed desire to roll off the Board as his term expired on December 10, 2019. It was the purview of the EBRPHA Board to appoint a new director to fill the vacant position. EBRPHA was in receipt of a letter from Mr. Emmett Robbins who had expressed interest in joining the Partners Board. Commissioner Payton added that Mr. Robbins had formerly served on the EBRPHA Board several years ago and was familiar with the mission and purpose of the organizations.

Motion was made by Commissioner Payton to appoint Mr. Emmett Robbins to fill the vacant Board position on Partners Southeast and Commissioner Barron seconded the motion. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

**AGENDA ITEM NUMBER 4:
ELECTION OF OFFICERS**

Commissioner Barron recommended the nomination of a slate of officers. He nominated Commissioner Payton to continue as Chair, Commissioner Barron as Vice-Chair and Commissioner Smith as Second Vice-Chair. No additional nominations were voiced. Nomination period was closed.

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The Board voted unanimously to approve and elect the slate of officers as presented by Commissioner Barron. No abstentions or oppositions were noted. No further discussion was made.

MOTION PASSED

AGENDA ITEM NUMBER 5: CHIEF EXECUTIVE OFFICER REPORT

Mr. Daniels presented the CEO report. He discussed items in the pipeline. LHC released a NOFA for \$9 million for the Landlord Rental Program. He also stated that the LHC board had recently approved the NOFA of \$42 million for CDBG funds for bond deals. The development team had not identified a potential property to submit as an application. The application will be due at the end of March 2020.

The CEO would be conducting interviews for the COO position with Partners Southeast with the expectation to extend an offer and have the new COO in place by the end of the year.

Board meeting schedules for 2020 had been issued.

He reported that staff had submitted the remaining AMPs for RAD program and should be receiving CHAPs within the next 30 days. The financing packages for the “subsidy only” conversions for River South, Autumn and Willow had also been submitted.

Mr. Daniels informed the Board that in the coming months they would be discussing the demolition and disposition strategy related to Turner Plaza and Sharlo Terrace.

This concluded presentation of the Chief Executive Officer’s report.

AGENDA ITEM NUMBER 6: DEPARTMENTAL REPORTS

A. FINANCIAL STATEMENTS & REPORTS

Ms. Traci Lang presented the finance report. In the preliminary report, COCC had a negative balance of \$153,598. RAD and CNI pursuits created additional expenditures that were not anticipated. The COCC still had the retained earnings of the \$2.2 million. Mr. Daniels explained further regarding the negative balance and showed where there were several unexpected expenses related to CNI. All the AMPs except for AMP 3 and 4 were in the black. AMP 3 and 4 were running in the red due to water line issues and maintenance. Overall, however, the overall property performance was good.

Commissioner Payton asked if there were any questions regarding the report. None were voiced. This concluded the presentation of the financial report.

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B. HOUSING CHOICE VOUCHER PROGRAM

This report was not addressed.

C. PUBLIC HOUSING

This report was not addressed.

D. CAPITAL FUND PROGRAM

This report was not addressed.

E. HUMAN RESOURCES

This report was not addressed.

Commissioner Payton asked if there were any questions regarding any of the reports. None were voiced.

This concluded the presentation of the departmental reports.

**AGENDA ITEM NUMBER 7:
PARTNERS SOUTHEAST COO REPORT**

This report was not presented.

**AGENDA ITEM NUMBER 8:
ADJOURNMENT**

Commissioner Payton asked if there were any other matters that needed to be brought out in the meeting. None were voiced.

MEETING ADJOURNED

APPROVED:

Dianna Payton
Chair
East Baton Rouge Parish Housing Authority

J. Wesley Daniels, Jr.
Secretary/Chief Executive Officer
East Baton Rouge Parish Housing Authority

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